

CENTRAL SQUARE LIBRARY
ADMINISTRATIVE BOARD MEETING
MAY 9, 2023

The May meeting of the Board of Trustees of the Central Square Library was called to order by President Joann Burghart at 5:00 PM. Members present were Nick Lotito, Marylou Winks, Linda Barling, Sue Comstock, Alice Peron, and David Fries. Also present were Ann Plyter, Cindy Partrick, Michelle Farand and potential new trustee, Donna Keener.

I. AGENDA: A motion to accept the agenda was made by Sue, seconded by Marylou and passed.

II. SECRETARY'S REPORT: A motion to accept the secretary's report was made by Sue, seconded by Linda and passed.

III. TREASURER'S REPORT: A motion to accept the treasurer's report was made by Nick, seconded by Dave and passed.

IV. DIRECTOR'S REPORT: A. Numbers were down for April due to the switch to Polaris.

B. Stuff-a- Bunny for story hour was a rousing success as well as the sign-up session the following Saturday.

C. Weapons policy: other libraries are looking for input. We will discuss it after the OCLC meeting.

D. We received a quote from Dave's Electric for new outside lights for \$2800. A motion to accept was made by Linda, seconded by Dave and passed.

E. A motion was made by Nick and seconded by Dave to accept the \$28,795.50 plus shipping bid for the electronic sign and passed. We will need to hire an installer as well. We will apply for a construction grant for the side door and sign that should cover 75% of the cost.

F. The Chamber of Commerce requested a \$500 scholarship donation. A motion to approve was made by Marylou, seconded by Sue and passed. A selection meeting will be held on Thursday, May 25 at 3PM.

G. We received the LOGO flash drive and it has been installed. The staff will have tee shirts embroidered by Alice to wear to various community events as well as programs in the library. Michelle is printing it on new bookmarks and flyers and address labels.

V. FRIENDS' REPORT: There was no meeting, but one will be scheduled soon.

VI. COMMUNITY INPUT: A. Michelle noted that the time for the A. A. Cole open house is May 25 from 6-8PM. She will attend.

B. Michelle attended the Outreach program at NCLS and brought back several things that can be used for the open houses and our programs.

C. Michelle requested a digital camera for library usage at various events. Nick thinks he has one at home he can donate. There are also release forms available for consent to print pictures of subjects.

VII. BUSINESS: A. State funding is less than what had been expected for the year.

B. Senator Mannion's office will send a representative on the 3rd Thursday of the month continuing after June.

C. Upcoming workshops: May 18, Grants, 2-4PM and Board Basics. May 23, 11-12. Trustees are encouraged to attend especially new trustees. Both satisfy the trustee education requirement.

D. OCLC meeting will be Thursday, May 11 at 6PM at the Phoenix library. Joann and Marylou will attend.

VII. DATES TO REMEMBER: Next meeting: June 13 at 5PM. Trivia: May 16 at 6PM at Good Golly's, OCLC meeting May 11 at 6PM in Phoenix, Grant workshop May 18, 2-4PM, Board Basics workshop May 23, 11-12PM. Erie Canal and Baseball program May 24 at 6:30 in the library.

VIII. ADJOURNMENT: A motion to adjourn the meeting at 5:58PM was made by Nick, seconded by Sue and passed.