

CENTRAL SQUARE LIBRARY
ADMINISTRATIVE BOARD MEETING
APRIL 10, 2023

The April meeting of the Board of Trustees of the Central Square Library was called to order by President Joann Burghart at 5:00PM. Members present were Nick Lotito, Marylou Winks, Alice Peron, Linda Barling, Sue Compton. Also present were Ann Plyter, Cindy Partrick, Michelle Farrand and David Fries.

I. AGENDA APPROVAL: A motion to accept the agenda was made by Marylou, seconded by Nick and passed.

II. SECRETARY'S REPORT: A motion to accept the secretary's report was made by Sue, seconded by Nick and passed.

III. TREASURER'S REPORT: A motion to accept the treasurer's report was made by Alice, seconded by Nick and passed.

IV. FRIENDS' REPORT: There was no meeting, but will try for May. They are recruiting more members as well as a liaison from our board. Alice Peron agreed to do it.

V. DIRECTOR'S REPORT: A. Training for the Polaris switch is ongoing. Things are getting clearer. The NCLS catalog will be offline as of April 12th. The Polaris system is to start on April 26.

B. A new monitor across from the circulation desk is needed. Doyle was contacted, but the person was on vacation until the 11th.

C. Doug from Doug's Electric met with Cindy and will be putting up outside lights that will be on motion detection from dusk to dawn. The one on the back will be raised so that it covers the whole parking lot. The one at the end of the ramp will be replaced, and a light on the corner will be added to brighten the far side of the parking lot.

D. A new laptop computer has been ordered through NCLS.

E. A committee is needed to help Cindy with the Report to the Community. Marylou will help her.

VI. BUSINESS: A. A Zoom meeting with Cirrus to discuss the new LED sign was held. We opted for a sign 6ft. wide and 5ft. High. It will have a double pole and a header. Software is free for the life of the sign. There is a 5yr. warranty on parts. They will work with our installer to put it up. Brightness is adjustable. There are 3 resolutions available with the brightest being 6mm. The price depends on what options we choose. It will cost us around \$35,000 plus \$300-\$550 for shipping. However, we are applying for a grant so we only have to pay 25% out of pocket. A NCLS grant workshop will be held via Zoom on May 18 from 2-4.

B. Long Range Plans: Nick will clarify his report on the board survey and send it to Joann.

C. NCLS added trustee education requirement to their by-laws.

D. New Trustee: a motion to elect David Fries to the board was made by Marylou, seconded by Linda and passed. Welcome, David.

VII. COMMUNITY INPUT: Michelle said that the spring open houses will be as follows: Millard Hawk, 5/11 from 6-7:30PM; Hastings-Mallory 5/11 from 5-7PM; Brewerton 5/18 from 6-7:30; A. A. Cole unknown. She, Heather and Cindy will go and hand out tote bags, free books, trinkets etc. NCLS has an Outreach kit with a tablecloth and/or banner to promote reading that we can use.

VIII. DATES TO REMEMBER: Next board meeting: May 9, 2023; trivia, April 18, 6PM at Good Golly's; Polaris changeover, April 26; Grant workshop, May 18, 2-4PM.

IX. ADJOURNMENT: A motion to adjourn the meeting at 6:30PM was made by Sue, seconded by Alice and passed.