

CENTRAL SQUARE LIBRARY
ADMINISTRATIVE BOARD MEETING
OCTOBER 11,2022

The October meeting of the Central Square Library Board of Trustees was called to order by President Marylou Winks at 4:05PM. Members present were Sandy Menjik, Alice Peron, Joann Burghart, Sue Comstock, Linda Barling and Nick Lotito. Also present were Ann Plyter, Cindy Partrick and Michele Farrand.

- I. AGENDA APPROVAL: A motion to approve the agenda was made by Sue, seconded by Nick and passed.
- II. SECRETARY'S REPORT and EXECUTIVE SESSION: A motion to accept was made by Nick, seconded by Sue and passed.
- III. TREASURER'S REPORT: A motion to accept the treasurer's report was made by Linda, seconded by Sue and passed.
- IV. DIRECTOR'S REPORT:
 - A. Cindy reported that the new printer/copier would be installed next week and staff will be trained.
 - B. Electronic sign: Cindy talked to Bill Gill who recommended Corrus? They have a 4X4 with a 5yr. payment plan for about \$300 a month. They will set up and train staff. The board asked Cindy to check out a couple more places before we decide. Success would be measured by foot traffic.
 - C. Cindy requested a couple of policy changes.
 1. Change computer use policy so that a library card would no longer be required. Guest policy still needed. Card would fast track use of computer and give monthly report of use. The board decided to table decision until new system was installed to replace SIRSI by NCLS.
 2. Cindy requested that the 2 limit check-out for new patrons be eliminated because it is a nightmare to keep track of. A motion to do so was made by Nick, seconded by Joann and passed.
 - D. Boo Trunk or Treat at the park will be held on Halloween. 500 have registered. Joann, Linda and Sue will hand out treat bags from the library. The library will close at 4PM on that day.
 - E. Homecoming is Oct. 14. Michele will set up a table with books, candy and other give-aways at 4PM. Cindy will also attend along with other interested board members.
 - F. Michele and Heather have done a great job updating the children's section. Cindy has ordered new bins for the books.
- V. FRIENDS' REPORT: They will be meeting next week.
- VI. BUSINESS:
 - A. BY-LAW vote. A motion to change the meeting time to 5PM and to eliminate the February meeting was made by Nick, seconded by Linda and passed.
 - B. OCLC meeting: a discussion about eliminating fines showed that all libraries approved except Phoenix because they have a big problem with getting the books back. Central Square gives patrons a "gentle" reminder when books are overdue and so far no problems here.
 - C. NCLS annual meeting: The main concern was for libraries to have a bigger presence in their communities and show them what libraries can do for them.

D. Elementary open houses: Michele and Cindy said they were very well received and people loved the bags. They have been invited to return in the spring. Cindy was invited to be a ghost reader at Millard Hawk.

E. Michele said that the Oswego County Fair was rained out on the day she was scheduled to read. Next year libraries are going to have a bigger presence there.

F. Long-range plans committee meeting: Everyone interested on helping will check their calendars and see what days are good for them to attend and send them to either Cindy or Marylou. Cindy said that 4PM on Tuesdays would be good since the library is closed then.

VII: DATES TO REMEMBER: Next meeting: November 8 at 5PM; Trivia at Golly's 6PM Oct. 20, need to register; Budget meeting for officers and Cindy: Dec. 6 4PM at library;

VIII: ADJOURNMENT: A motion to adjourn the meeting at 5:05PM was made by Nick, seconded by Linda and passed.