

CENTRAL SQUARE LIBRARY
ADMINISTRATIVE BOARD MEETING
JANUARY 11, 2022

The January meeting of the Board of Trustees of the Central Square Library was called to order at 4:10PM by President Marylou Winks. Members present were Alice Peron, Sue Compton, Joann Burghart. Also present were Ann Plyter and Cindy Partrick.

- I. AGENDA APPROVAL: A motion to accept the agenda was made by Joann, seconded by Sue and passed.
- II. SECRETARY'S REPORT: A motion to accept the secretary's report was made by Sue, seconded by Joann and passed.
- III. TREASURER'S REPORT: A motion to accept the treasurer's report was made by Joann, seconded by Sue and passed.
- IV. DIRECTOR'S REPORT: We need to think about if and when to initiate a pandemic crisis response.
- V. FRIENDS' REPORT: No meeting
- VI. BUSINESS:
 - A. Election of officers: President Marylou Winks, VP. Sandy Menjik, Secretary Alice Peron, Treasurer Ann Plyter. A motion to accept slate was made by Sue, seconded by Joann and passed.
 - B. Budget: A motion to approve the 2022 budget was made by Joann, seconded by Alice and passed.
 - C. By-Laws revision vote will be taken at the February meeting.
 1. Finance Officer: In addition to the Treasurer who is paid and not a voting member, we need to appoint a finance officer to oversee the monthly statements and the yearly audit. Our audit is performed by Tax Time. Joann has volunteered to be our finance officer.
 - D. Long Range Plans: Cindy will check with other libraries to see what they at the next meeting.

DATES TO REMEMBER: Next Meeting: February 9, 2022

ADJOURNMENT: A motion to adjourn the meeting at 4:55 was made by Sue, seconded by Alice and passed.