

CENTRAL SQUARE LIBRARY  
ADMINISTRATIVE BOARD MEETING  
APRIL 13, 2021

The April meeting of the Board of Trustees of the Central Square Library was called to order by president Marylou Winks at 4:02PM. Members present were Sandy Menjik, Alice Peron, Nick Lotito, JoAnn Burghart and Linda Barling. Also present were Ann Plyter and Cindy Partrick.

- I. AGENDA APPROVAL: A motion to accept the agenda with the addition of ‘lawnmower’ was made by Nick, seconded by Sandy and approved.
- II. SECRETARY’S REPORT: A motion to accept the secretary’s report was made by Nick, seconded by JoAnn and approved.
- III. TREASURER’S REPORT: A motion to accept the treasurer’s report was made by JoAnn seconded by Linda and approved.
- IV. DIRECTOR’S REPORT: A. May is reading week. Cindy would like to do the gift bags for children again since the April give-away was so successful. This would come out of the Children’s programs allotment in the budget.  
  
B. Cindy requested an increase in Michelle’s hours to include the time she is spending on our website. Nick made a motion to extend her pay by 2hrs maximum per week for the next 8 weeks to complete the website set-up. Motion was seconded by JoAnn and passed.  
  
C. Bullet funds are available through Patty Richie again. Cindy wrote a letter to the legislators requesting that we be included in the funding.
- V. FRIENDS’ REPORT: No meeting
- VI. BUSINESS: A. By-laws discussion: We decided to change the by-laws to say that the board would meet every month except July. Vote next month.  
  
B. Reopening plan discussion; We will follow the template that the state sent out last summer. In addition we will only allow 3 people or family groups of up to 4 in the library at one time. Masks and gloves and social distancing will be required. We are going to open on May 3<sup>rd</sup> and report on May 11 to see if rules need to be adjusted.  
  
C. We need a new lawnmower. Nick offered to get it for us. A motion was made by Nick and seconded by Alice to allow up to \$350 for the purchase using our tax exempt number.
- VII. DATES TO REMEMBER: NEXT BOARD MTG.: MAY 11, 2021
- VIII. ADJOURNMENT: A motion to adjourn at 4:38PM was made by Alice, seconded by Nick and passed.

