

CENTRAL SQUARE LIBRARY  
ADMINISTRATIVE BOARD MEETING  
SEPTEMBER 14, 2021

The September meeting of the Board of Trustees of the Central Square Library was called to order by President Marylou Winks at 4:05PM. Members present were Sandy Menjik, Alice Peron, Nick Lotito, Susan Comstock, JoAnn Burghart and Linda Barling. Also present were Ann Plyter and Cindy Partrick.

- I. AGENDA: A motion to approve the agenda was made by Sue, seconded by JoAnn and passed.
- II. SECRETARY'S REPORT: A motion to approve the secretary's report was made by Alice, seconded by Nick and approved.
- III. TREASURER'S REPORT: A motion to approve the secretary's report was made by Nick, seconded by Sue and passed.
- IV. DIRECTOR'S REPORT: A. Gift bags for summer reading were a big success.  
B. Battle of the Books books that we don't already have, have been ordered.
- V. FRIENDS' REPORT: There was no meeting.
- VI. BUSINESS: A. The three sections of the NCLS policy plan were reviewed. A motion to approve the 1<sup>st</sup> section , Plan of Service, was made by Sue, seconded by Nick and passed. A motion to approve the 2<sup>nd</sup> section, Central Library Plan, was made by Nick, seconded by Sue and passed. A motion to approve the 3<sup>rd</sup> section, Direct Access Plan was made by Linda, seconded by JoAnn and passed.  
B. Tree and bee removal. JoAnn made a motion to hire Bob's Tree Service to remove the tree for \$5500 and also to hire Bob's Syracuse Honey Co. to remove the bees, seconded by Sandy and passed. We will have to wait until November for the tree removal and it will take the beekeeper several trips to remove the bees with the cost of at least \$1800.  
C. We need to have a new side door of steel with a steel frame. Nick will do research on cost.  
D. NCLS Zoom meeting on Board Basics will be on YouTube and power point will be emailed.  
E. Annual Meeting will be on Zoom on Sept. 30 from 2-4PM. Nominate our library for a \$200 grant by Sept. 16. Awards given at annual meeting.  
F. Strategic Planning must be done by the end of 2022. 1. Board self evaluation. Sandy and Nick will organize the results for our next meeting. 2. Community Survey committee, JoAnn and Sue will look into ways to have it done.  
G. Renovations: We will need to decide exactly what we want to do with the front of our building and contact an architect to draw up the plans. Cindy is working with an architect who may be able to do our project.  
H. We received a thank you note from Becky Philips for the dish garden we sent in sympathy for the death of her husband.
- VII. DATES TO REMEMBER: Annual Meeting: Sept. 30; Next Mtg.: October 12.
- VIII. ADJOURNMENT: A motion to adjourn at 5:30 was made by Nick, seconded by Alice and passed.